

2021 NE OKLAHOMA HOLIDAY MARKET BOOTH APPLICATION FORM

The 2021 NE Oklahoma Holiday Market will take place on Saturday, November 13th at the Miami Civic Center.

Saturday Market Hours: 10 a.m. to 5 p.m.

Friday Move-In begins at 11 a.m. and closes at 5 p.m.

Saturday Move-In begins at 8 a.m. Vendors must be registered by 9 a.m. and all booths must be set-up by 9:30 a.m.

BUSINESS NAME: _____

CONTACT PERSON: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ CELL PHONE: _____

E-MAIL ADDRESS: _____

Early Sign-up (until Oct 22) for 10x10 BOOTH: \$100

OF 10X10 SPACES: _____ x \$100 = _____

Sign-up after Oct 22 for 10x10 BOOTH: \$150

OF 10x10 SPACES: _____ x \$150 = _____

*No booth refunds will be made after Oct 22, 2021.

Food vendors may only sell pre-packaged food items at the market. Vendors that choose to sell food items are required to submit proof of liability insurance with their application. Small samplings are allowed in booths. Holiday Market vendors are required to be located inside the Miami Civic Center.

Description of Booth and Items/Goods to be Sold:

The following items are available for rent at the event:

Electricity - \$25 _____ Yes _____ No

8 ft Tables - \$15 (First come, First Serve) – No pipe & drape will be provided at this market – Number of tables to rent _____

Total Amount due to City of Miami: _____

Signature of Applicant

Date

It will be the responsibility of each vendor to collect & remit the appropriate sales tax for this event.

Please send all information to the following address: City of Miami C/O Miami CVB, 111 N. Main Street, Miami OK 74354. Make checks payable to: City of Miami, OK. Payment is due when the application is submitted. If you have questions, please call Lauren Hart, CVB Event Coordinator at 918.542.4435 or email at lhart@miamiokla.net.